

~~CONFIDENTIAL~~

OTE 86-5050

4 DEC 1986

25X1 MEMORANDUM FOR: [REDACTED]

FROM: [REDACTED]

Director of Training and Education

25X1 SUBJECT: Letter of Appreciation [REDACTED]

25X1 1. I wish to express special appreciation to [REDACTED]  
25X1 Chief, Resource Management Branch [REDACTED] for his contributions to the  
25X1 success of the Office of Training and Education Conference conducted on  
25X1 12-13 November 1986. [REDACTED] effective planning and coordination  
25X1 of logistical activities [REDACTED] during this conference were much  
appreciated by the conference participants and the conference planning  
team. He gave unstintingly of his time, and his quiet attentiveness to  
many conference participants' special travel needs deserves recognition.

25X1 2. In the conference evaluations, many praised the logistical  
aspects of the conference. [REDACTED] and his staff deserve much credit  
for contributions to this success.

25X1 Distribution:

Orig. - Addressee [REDACTED]

25X1 1 - Chrono  
1 - Registry

25X1  
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OTE 86-5050

4 DEC 1986

25X1  
MEMORANDUM FOR:

FROM:

Director of Training and Education

SUBJECT:

Letter of Appreciation

1. I wish to thank the following individuals for their contributions to the success of the Office of Training and Education Conference which was conducted on 12-13 November 1986. The complex logistical arrangements for such a large event would not have been possible without their efforts:

25X1  
2. The contributions of [redacted] during the registration process and throughout the conference deserve special mention. Her support was much appreciated by all who worked closely with her during the conference.

25X1  
Distribution:  
Orig. - Addressee

25X1  
1 - Chrono  
1 - Registry

25X1  
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OTE 86-5050

4 DEC 1986

MEMORANDUM FOR:

FROM:

Director of Training and Education

SUBJECT:

Letter of Appreciation

1. I wish to thank the following individuals for their contributions to the success of the Office of Training and Education Conference which was conducted on 12-13 November 1986. The planning and coordination of the menus and cooking for this large event required considerable effort:

2. The effective management of the [redacted] who supported this conference is very much appreciated. I thank you and the staff for supporting this event.

Distribution:

Orig. - Addressee

1 - Chrono

1 - Registry

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OTE 86-5050

4 DEC 1986

25X1 MEMORANDUM FOR:

FROM:

Director of Training and Education

SUBJECT: Letter of Appreciation

1. I wish to thank the following individuals in the Operations Training Division for their contributions to the success of the Office of Training and Education Conference which was conducted on 12-13 November 1986. Their presentations during the conference educated the participants about the nature of operations training. The conference participants often mentioned these events as their favorites in the evaluations:

25X1

2. Their ability to provide demonstrations within the time constraints imposed on them without sacrificing the quality of the participants' understanding was not an easy assignment. Their efforts were clearly successful.

25X1 Distribution:  
Orig. - Addressee

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OTE 86-5050

4 DEC 1986

25X1

MEMORANDUM FOR:

FROM:

Director of Training and Education

SUBJECT:

Letter of Appreciation

1. I wish to thank the following individuals for their contributions to the success of the Office of Training and Education Conference which was conducted on 12-13 November 1986. Their support for the many special services required by such a large conference are much appreciated.

25X1

2. Their "behind-the-scenes" support may often go unnoticed, but without their willingness to supply the many simultaneous functions which were occurring, events would not have been able to run smoothly. Their help deserves recognition.

25X1

Distribution:

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OTE 86-5050

4 DEC 1986

MEMORANDUM FOR:

FROM:

Director of Training and Education

SUBJECT:

Letter of Appreciation

1. I wish to thank the following individuals for their contributions to the success of the Office of Training and Education Conference which was conducted on 12-13 November 1986. Their provision of audiovisual support throughout the conference was much appreciated:

Media Support



Tech Branch



2. In technical areas, it is not easy to accomplish flawless performance of the tasks. The hard work and effective planning of the members of these teams resulted in such an accomplishment. Everything that was requested by the speakers was in the right place at the right time, and worked properly to support their presentations. The thoughtful attention to detail of these personnel is much appreciated. Their flexibility is also to be commended for they were able to fulfill some complex last-minute requests to support my concluding remarks to the conference.

Distribution:  
Orig. - Addressee

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OTE 86-5050

4 DEC 1986

25X1 MEMORANDUM FOR:

FROM:

Director of Training and Education

SUBJECT: Letter of Appreciation

1. I wish to thank the following individuals for their contributions to the success of the Office of Training and Education Conference which was conducted on 12-13 November 1986. The size of the conference required considerable transportation support throughout its duration. These people deserve credit for their share in getting the participants to the various events in a timely manner:

25X1 2. Logistical aspects of this conference went remarkably smoothly. I appreciate your contributions to the transportation process.

25X1 Distribution:  
Orig. - Addressee

25X1 1 - Chrono  
1 - Registry

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OTE 86-5050

4 DEC 1986

MEMORANDUM FOR: Chief, Administrative Division  
Office of Training and Education

FROM:

Director of Training and Education

SUBJECT: Letter of Appreciation

1. I wish to express my appreciation to [redacted] Logistics Branch, for his contributions to the success of the Office of Training and Education Conference which was conducted on 12-13 November 1986.

2. [redacted] coordination of bus and flight arrangements were essential to the successful transportation of large numbers of participants to and from the conference. His efforts were appreciated by many who gave particular praise to the logistical aspects of the conference. I thank him for his support.

Distribution:  
Orig. - Addressee

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OTE 86-5050

4 DEC 1986

MEMORANDUM FOR: Deputy Director of Training and Education

FROM:

Director of Training and Education

SUBJECT:

Letter of Appreciation

1. I wish to express my appreciation to the following individuals for their contributions to the success of the Office of Training and Education Conference which was conducted on 12-13 November 1986. The conference required a considerable amount of correspondence to be completed and their secretarial knowledge facilitated this process:

2. Their support throughout this process has been very valuable.

Distribution:  
Orig. - Addressee

1 - Chrono  
1 - Registry

CONFIDENTIAL

OTE 86-5050

4 DEC 1986

MEMORANDUM FOR: Chief, Intelligence Training Division  
Office of Training and Education

FROM:

Director of Training and Education

SUBJECT:

Letter of Appreciation

1. I wish to express my appreciation to [ ] for her contribution to the success of the Office of Training and Education Conference which was conducted on 12-13 November 1986. The conference required a considerable amount of correspondence to be completed, and she assisted in typing some of the letters and memoranda associated with the process. Her efforts on behalf of the office should be recognized.

2. Her assistance in the development of timely, accurate correspondence deserves praise.

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OTE 86-5050

4 DEC 1986

MEMORANDUM FOR: Chief, Leadership Development Division  
Office of Training and Education

FROM: [REDACTED]  
Director of Training and Education

SUBJECT: Letter of Appreciation [REDACTED]

1. I wish to express my appreciation to [REDACTED] for her contribution to the success of the Office of Training and Education Conference which was conducted on 12-13 November 1986. The conference required a considerable amount of correspondence to be completed, and she assisted in typing some of the letters and memoranda associated with the process. Her efforts on behalf of the office should be recognized.

2. Her assistance in the development of timely, accurate correspondence deserves praise.

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OTE 86-5050

4 DEC 1986

MEMORANDUM FOR: Deputy Director for Curriculum

25X1 FROM:

Director of Training and Education

SUBJECT: Letter of Appreciation for Media Production Branch

1. I wish to thank the following individuals for their contributions to the success of the Office of Training and Education Conference which was conducted on 12-13 November 1986. Their creation of the film festival and their provision of audiovisual support throughout the conference was much appreciated:

25X1 2. I particularly wish to acknowledge the creative efforts of  
25X1 It was a pleasure to use her new film on the Office of  
25X1 Training and Education during my concluding remarks to the conference  
participants.

25X1 Distribution:  
Orig. - Addressee

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1 - Registry

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